

CommunityCollegeCareerConnect.com

How to Research a Community College Before You Apply



Why Research Matters

Strong candidates do more than review the job description.

They take time to understand the college, its mission, and its priorities.



Start With the College Website

Review:

- ✓ Mission Statement
- ✓ Strategic Plan
- ✓ President's Messages
- ✓ Student Success Initiative

These resources provide insight into what matters most to the institution.



Review Board Meeting Minutes

California Community Colleges are governed by elected Boards of Trustees. Board agendas and minutes can help you understand:

- Current priorities
- Major initiatives
- Budget decisions
- Student-focused goals



Read Recent News

Look for:

- New programs
- Campus expansions
- Grants and funding
- Community partnerships
- Student success initiatives



Connect Your Experience

As you prepare your application, think about:

How does your background support the college's goals?

How can your experience contribute to student success?



During the Interview

Use your research naturally.

Mentioning institutional priorities demonstrates preparation and genuine interest in the role.



Want more California Community College hiring insights?

Follow Career Connect and explore opportunities across the California Community Colleges system.

